

VAGDEVI DEGREE COLLEGE

( Managed By Sai Vagdevi Educational Society )
Ravipadu Road, Narsaraopeta, Palnadu District, Andhra Pradesh

( Affiliated To Acharya Nagarjuna University, Guntur )



## Student's Complaint Mechanism

All The Students Are Hereby Informed That The First Point Of Contact For Any Complaint Will Be The Teacher-In-Charge (TIC) Of The Respective Department. The Following Details Should Be Clearly Mentioned By The Student:

- 1. Name Of The Student
- 2. Roll No
- 3. Course
- 4. Section
- 5. Mobile No
- 6. Email Address
- 7. Complaint/Concern/Issue

If The Complaint Is Not Resolved Then The Next Point Of Contact Will Be Grievance Committee Through Its Convener.